

# Technical Committee

## Mission

The Technical Committee is responsible for developing and implementing OpenHIE's architecture roadmap and curating resources that support country implementations based on OpenHIE's framework.

## Member Goals and Responsibilities

Technical Committee members have a number of responsibilities within the Community. The list below is shared by members;

1. Seeks feedback and input from community members through Architecture & Standards community meetings, communication forums and other community conversations
  - a. Cultivate community input and feedback used to create and manage architectural community artifacts that reflect exchange architectures and practices
  - b. Gather feedback and input on community artifact needs and gaps
2. Leads the community to develop consensus on documentation of real world architecture patterns and standards
  - a. Synthesize identified updates/changes to documentation presented in other meetings
  - b. Determine artifact frameworks/ formats and ensure community consensus on data exchange practices is documented
3. Advises and contributes to the generation and curation of community content and pulling in content from other subcommunities
4. Based upon community needs and input, articulate and manage an architecture roadmap
  - a. Encourage, oversee and manage artifact creation and updates
  - b. Work with the community to prioritize artifact creation, updates and changes
5. Empower and champion application and use of standards in real world settings
  - a. Facilitate engagement with standards organizations concerning gaps in data exchange standards identities by countries and implementation teams
6. Establish processes for communicating software alignment with OpenHIE architecture and data exchange

### Charter Outline:

- [Mission](#)
- [Member Goals and Responsibilities](#)
- [Expectations](#)
- [Membership and Organization](#)
- [Decision Making Process](#)

### Meeting Schedule:

- January 17 @ 10 am ET
- February 21 @ 10 am ET
- March 20 @ 10 am ET
- April 17 @ 10 am ET
- May 15 @ 10 am ET
- June 19 @ 10 am ET
- July 17 @ 10 am ET

[Technical Committee Running Notes](#)

## Expectations

- Meets every month as committee
- Members regularly attend [Architecture and Standards calls](#)
- Make effort to attend OpenHIE in person meetings once a year
- Participate in [OpenHIE Implementers Network Call](#) to share updates to existing and curation of new resources (as needed)
- Active participant in community communication forums to listen for needs
- Chairs [Architecture and Standard Calls](#), sets agendas

## Membership and Organization

- Representatives must demonstrate historical contributions to the community and ongoing commitment to OpenHIE
- Members are recommended, nominated and voted on by current members
- Membership will be reviewed on a yearly basis, to ensure it is diverse in its representation:
  - Membership is recommended to include 3-5 total advocates and/or experts to provide leadership and expertise on:
    - Standards
    - Architecture
    - HIE and architecture component implementation
  - Other members include 2-3 members to provide leadership and expertise on:
    - Project management and coordination
- The committee is chaired by the secretariat, Regenstrief Institute

## Meetings

The Technical Committee meets on a monthly cadence with exceptions for holidays and key community-wide events.

## Decision Making Process

Technical Committee Members will build consensus amongst the team based upon engagement and feedback from the **experience** of the implementations in the broader community. When consensus cannot be reached, the committee will seek ways to honor multiple viable approaches or note other thinking in documentation.